



Whitehorse Chevaliers Inc

PRIVACY POLICY

Collection of your details via the Membership Form

WHITEHORSE CHEVALIERS collects this information about you for the purposes of:

- Providing relevant parties [such as FV, the FIE and the AFF] with contact information to enable them to contact you in carrying out their business
- Providing relevant parties [such as FV, the FIE and the AFF] with personal information to enable them to establish your eligibility to take part in restricted competitions [e.g. age limited competitions].
- Providing WHITEHORSE CHEVALIERS (or a related entity) with the ability to contact you in carrying out our functions.

To join as a member, we need as a minimum your name and a postal address.

If you do not wish WHITEHORSE CHEVALIERS to retain details we currently hold about you, please indicate at the base of the form. However, be aware that you will be registered with Fencing Victoria using only minimal information, so may not be eligible for some benefits. Also be aware that we may not be able to keep you informed of fencing information and events.

Use and Disclosure

As identified above and on the FV website:

- Some information is provided to FV and published on the internet and is accessible to anyone with a web browser;
- Some information is retained by WHITEHORSE CHEVALIERS to enable us (or a related entity) to contact you in carrying out our functions.

We may use or disclose the information provided for additional related purposes that you would reasonably expect. If we do so, we will keep records of whom we provide the information to. For any other purpose, we will only use or disclose the information as provided under the Act.

Data Quality, Security, Access and Correction

You can request to see your personal details and to whom they have been forwarded at any time by contacting us in writing using the details below. We will endeavour to

delete information about you if you request us to, as long as we are not required to keep it by other legislation.

Openness

You can read about our policies on management of personal information at <http://whitehorse.riposte.com.au>, and FV policies at <http://www.FV.org>

Unique Identifiers

To efficiently manage the information about you, WHITEHORSE CHEVALIERS may assign a reference name or number that identifies you. We will not provide these unique identifiers to other organisations except as provided under the Act.

Anonymity

One purpose of collecting this information from you is to enable us to contact you and to check your eligibility status, and to provide your contact details to others that you would reasonably expect who need these details to carry out their business. You can preserve your anonymity by choosing not to have your details published.

Transborder Data Flows

Information kept by WHITEHORSE CHEVALIERS may be made available to persons outside Victoria. Information you provide that is not for publication will only be provided to recipients outside Victoria as provided under the Act.

Sensitive Information

Additional requirements apply to handling of what the Information Privacy Act 2000 (Victoria) defines as "sensitive information". For this reason, please do not provide information that falls within that category.

For further information or assistance, please contact:
WHITEHORSE CHEVALIERS Public Officer

Correction of Errors

WHITEHORSE CHEVALIERS is committed to the protection of your privacy. However, human errors can occur. If the information we are holding is incorrect, or you feel we have not complied with our policy, please contact us on the above address. We will respond promptly, and if we have made a mistake, we will rectifying the situation if possible, apologise personally and take all reasonable action to ensure that it does not happen again.